



## 2011 Business Expo

Saturday, October 22, 2011  
Quadra Island Community Centre  
970 West Road, Quadra Island  
10:00am to 4:00 pm

Name of Business: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of Display: \_\_\_\_\_

I agree to abide by the Exhibitor Rules and Regulations

Sign: \_\_\_\_\_

### Participation Fees

4 foot booth (includes 2 chairs)-----75.00

6 foot booth (includes 2 chairs, 1 table)-----100.00

8 foot booth (includes 2 chairs, 1 table)-----125.00

10 foot booth (includes 2 chairs, 1 table)-----150.00

Kitchen -----200.00

Wrap up Party-----25.00 a person

# 2011 Business Expo

## Exhibitor Rules & Regulations

Set up time; 8:00 am to 10:00 am Saturday 22, 2011  
Event time: 10:00 am to 4:00 pm Saturday 22, 2011  
Tear down: 4:00 pm to 6:00 pm (no tear down of displays prior to 4:00pm)

1. Payment in full must accompany your application to reserve booth space.
2. Set up must be complete by 10:00 am
3. Exhibitors must vacate venue by 6:00 pm.
4. Wares/display items are limited to the inside of the designated display area only.
5. Event management is not responsible for any loss, theft or damage to exhibits or injury to participants.
6. Exhibitor booths are for showcasing and display purposes only. No product sales allowed.
7. Draws and raffles are encouraged at your table. Exhibitors are responsible for winners receiving their Prizes. Exhibitors are not allowed to use public microphone or media sponsors on site to announce their winners.
8. Exhibitors are prohibited from subletting space allotted to them.
9. Exhibitors are responsible for removing all wares, recycling and garbage from booth area.
10. No flammable/compressed gas or use of burning/open flame.
11. No candles or fire bearing torches permitted.
12. No alcohol permitted.
13. No smoking within 3 meters of an outside entrance and no smoking inside the facility.
14. All fire exits must remain unblock at all times.
15. Refund will not be granted if cancellation notice is received after September 15, 2011.
16. The Discovery Islands Chamber of Commerce reserves the right to reject or prohibit exhibitors at any time before or during the event.

Discovery Islands Chamber of Commerce

Po Box 790

Quathiaski Cove, BC VoP 1No

[www.discoveryislands.ca/chamber/](http://www.discoveryislands.ca/chamber/)

250 285 2750 Treasurer